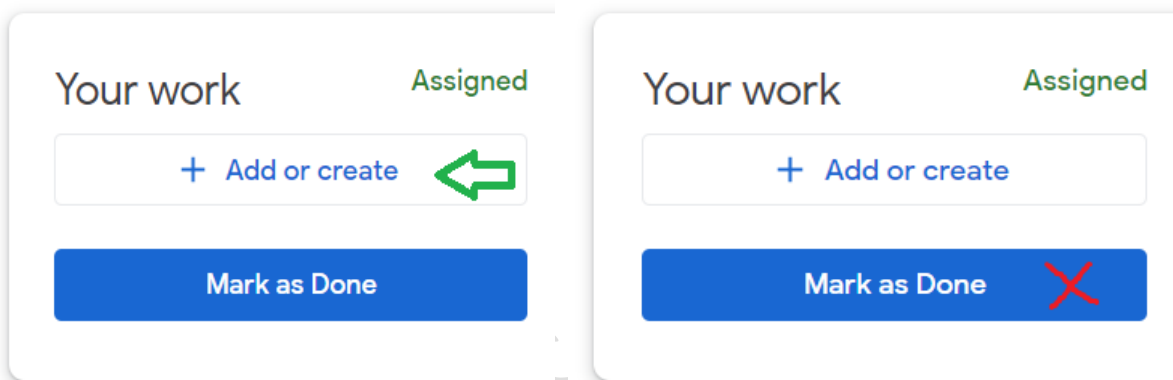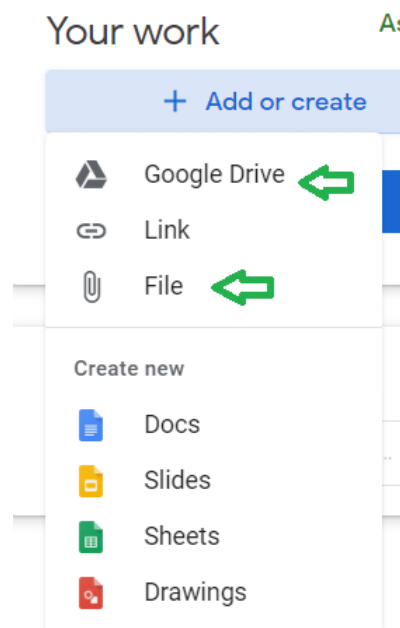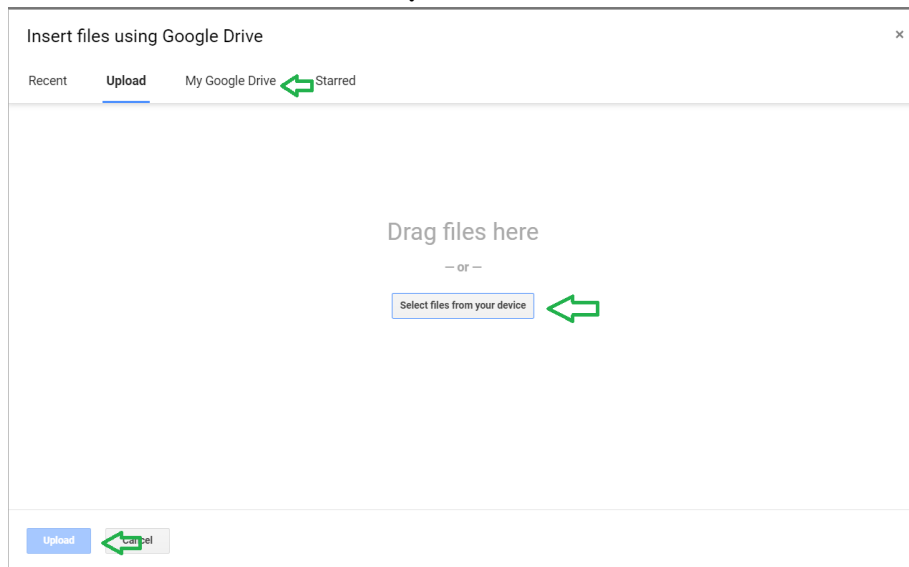# How to upload your work in Google Classroom:

1. Click into the Assignment and you will see the 'Your work' box on the top right.
   Click on the 'Add or create' button, **not** the 'Mark as Done' button.
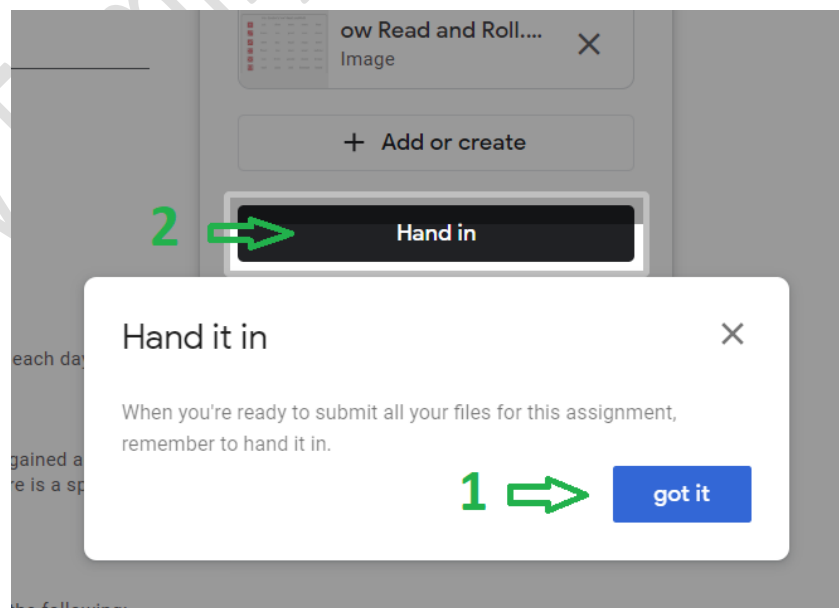

2. In the drop down box, select what you are uploading, e.g. a document from Google Drive or a file from your own device.

3. Next, you select the file/files you wish to submit and click upload.

4. When you have clicked 'Upload', you will be brought back to the 'Your work' box. Once you have clicked on 'Hand in', the class teacher will be able to view it and comment on it.

5. When the teacher has viewed the work it will be returned. You will receive an email notification. To view your work, go into the 'Classwork' section and click on 'View your work'.

Stream   Classwork

🖼️ View your work   ⬅